

STOP

THE SPREAD OF CORONAVIRUS

By Ensuring Proper Prevention in Wabaseemoong Public Spaces

Custodian/Janitorial Checklist

Because of the nature of their function, public buildings must be held to high standards of cleanliness. Thorough cleaning helps to reduce the risk of covid-19 virus transmission. Our Wabaseemoong custodians and janitorial staff are a crucial part of our workforce. We appreciate their diligence in following these guidelines for keeping themselves healthy, our spaces clean and our Citizens safe.

BE COVID-19 SAFE

To ensure their own health, cleaning employees should practice good personal hygiene habits:

- Wear gloves & mask
- Wash hands often
- Sneeze & cough into sleeve
- Stay home when sick
- Maintain healthy diet, exercise and sleep

USE PROPER CLEANING PRODUCTS

- Ensure you're using the appropriate solution for each surface.
- Disinfectant should be applied for 1 minute before being wiped off.
- If disinfectant is unavailable, a mixture of 1 part bleach and 9 parts water is effective.
- Solvents such as Lysol must be stored in appropriate, secure spaces.

CLEANING VS. DISINFECTING

- Using soap and water may not kill germs
- Use disinfecting or sanitizing chemicals to kill germs on surfaces is most effective after cleaning. This lowers the risk of spreading infection.

TIPS FOR THOROUGH, EFFECTIVE CLEANING

- Work your way from top to bottom of the room, so that dust & materials fall and settle.
- Start by the door on your left, and work clockwise through the room, so you don't miss anything.
- Do cleanest tasks first, such as dusting, and end with dirtiest, such as mopping/sanitizing.
- Use different cloths for different tasks. Change and launder after each use.
- Use & maintain "no-touch" equipment (soap dispensers, hand driers, garbage cans, etc.).
- Ensure tissue containers & other hygiene products are available and within easy reach.



See daily checklist on back page...

SANITIZE FOR SAFETY

IN COMMONLY USED AREAS

- Handrails
- Light switches
- Locker handles
- Tables (surface & sides)
- Water fountain buttons, knobs, mouthpiece
- Vending machine buttons
- Garbage cans & recycle bins
- Other objects such as toys, phone mouth pieces/handles etc.

IN MEETING ROOMS OR CLASSROOM

- Doorknobs & doors
- Light switches
- Desk surfaces & sides
- Pencil sharpener & shared equipment
- Tissue container
- Keyboards, computer mouse, remotes
- Garbage cans & recycle bins
- Replace supplies (tissues, towels, etc.)

IN WASHROOMS

- Light switches
- Doorknobs & doors
- Counters, fixtures, dispensers
- Hand driers
- Stall locks & doors
- Toilet flushers
- Garbage cans & recycle bins
- Sinks, showers, toilets, urinals, floors

IN KITCHENS

- Replace supplies (tissues, towels, etc.)
- Cabinet fronts, closets, cupboards, drawers, shelves
- Wet-clean inside of microwave & fridge
- Clean & sanitize handles, appliances, taps, doors, doorknobs, light fixtures
- Clean & sanitize counters and sinks
- Spot clean walls
- Remove garbage & recycling, replace bags
- Sweep and mop floors



For more information call the
Government Office at

807-927-2000



**WABASEMOONG
INDEPENDENT NATIONS**