



**Wabaseemoong Jordan's Principle**  
General Delivery, Whitedog Post Office  
Whitedog, ON P0X 1P0  
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## **Employment Opportunity**

**Position:** Jordan's Principle Navigators  
**Term:** Full Time Monday – Friday (9am – 4pm)  
**Responsible to:** Wabaseemoong Jordan's Principle

### **POSITION SUMMARY:**

Jordan's Principle is a child-first initiative that ensures substantive equality and equitable access to services for First Nations children and youth. The Jordan's Principle Navigators are available to support families with the application process and coordinate supports after approval. The Jordan's Principle Navigator will support Wabaseemoong children and families with culturally appropriate services and accessible and well coordinated care across the Manitoba region. With a working knowledge of First Nation health approaches, protocols, and culture, the Navigator also maintains databases and reporting requirements. The Jordan's Principle Navigator provides service navigation for Wabaseemoong children and families with Health, Social or Education services. The WINS off-reserve Jordan's Principle Navigator will be under the supervision of WINS Jordan's Principle on-reserve Program Manager

### **RESPONSIBILITIES:**

- Develop and document a coordinated service plan that includes referrals, assessment, treatment/admission, discharge (if applicable), transition and ongoing care protocols. Communicate the service plan to children and family and appropriate Indigenous community organizations.
- Ensures the appropriate and effective sharing of information including identifying and maintaining contact with First Nation children and families as required for continuity of care, including the use of multiple communication strategies including tele-health.
- Provides navigation services with a cultural safety and humility lens, using a trauma-informed and culturally competent approach. Understands the importance of working with First Nations protocols to help children and families feel comfortable with their interactions in the health care system.
- Build strong relationships and partnerships with front-line health care and childcare workers, and work with a variety of health care and childcare professionals, including but not limited to nurses, speech pathologists, dental, and occupational therapists to obtain clinical support.
- Facilitate access to primary care and advocates for children and families when service delivery gaps or issues are identified.
- Proactively build front-line and community relationships to bring children and families with complex care needs to the right organizations and expedite assessments and referrals within all areas of the health care system.

## **QUALIFICATIONS:**

### **Education and Experience**

- Grade twelve (12) or equivalent required.
- Post-Secondary diploma/degree in health/ social sciences, business, or related discipline an asset.
- Experience in First Nations Health Administration and or Service Coordination/Management or;
- Three (3) years working experience in Health or Social Services and experience navigating through various service agencies and creating service coordination networks.
- Knowledge and understanding First Nation and their needs/concerns.

### **Skills & Abilities**

- Excellent oral and communications skills
- Essential computer competencies: must be proficient in Microsoft Office (i.e. Excel, Word, PowerPoint)
- Ability to establish priorities
- Strong writing and reporting skills
- Ability to be creative, conceptual thinking, and relationship skills
- Research and analytical skills an asset e.i. scans and mapping exercises
- Strong understanding of policy, program, and evaluation processes
- Ability to meet work plan deliverables on time and/or as directed
- Ability to maintain confidentiality

**Deadline: December 14, 2022 @4PM**

We thank all applicants for their interest; however, only those applicants that are short listed will be contacted for an interview.

Please send your resume to Jennifer Bunting @ **[winjp.coordinator@outlook.com](mailto:winjp.coordinator@outlook.com)**